

COURSE TITLE	LEGAL ASPECTS FOR SME'S
COURSE AIM	This course aims at providing participants with general and comprehensive legal information which covers the most important legal aspects applicable to all enterprises, in particular to small and medium sized companies.
COURSE CONTENTS	<ol style="list-style-type: none"> 1. Legal definitions as applicable to enterprises under Maltese law 2. The legal personality 3. The Memorandum and Articles of Association 4. Legal requirements of management 5. Company foundation and upkeeping of records 6. Bankruptcy and liquidation 7. Tax considerations 8. The Business Promotion Act
DURATION	40 hours
SCHEDULE	Twice a week, 5.30pm to 8.30pm.
VENUE	At the ETC Training Complex in Hal Far.
INTENDED FOR	Owners/managers and prospective owners/managers of small business can apply for this course. Participants must be at least 16 years and be literate and numerate.
FEE	Nil
CERTIFICATION	The Institute will award Certificates to candidates who pass a final examination set by the Institute.

